

BID AND CONTRACT  
DOCUMENTS  
FOR  
2007 TURTLE TOP VAN TERRA  
ALLEN COUNTY VETERAN'S OFFICE

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# SPECIFICATIONS AND REQUIREMENTS

**Body:** Turtle Top VanTerra

**Chassis:** E350

**Capacity:** 9 Passenger & 2 Wheelchair

**Engine:** 5.4L DRW Gas

## BODY EQUIPMENT

The specifications listed are minimum requirements. Failure to meet any one of these specifications, except as to minor non-substantial changes, may result in the bid as not being considered for being in non-compliance with the specifications. The bidder will not be penalized for using any equipment or material that is superior to that equipment specifically mentioned in the specifications.

	Yes	No
• Steel-reinforced aerodynamic top	_____	_____
• Fiberglass cab running boards	_____	_____
• Bright white alucobond exterior sidewalls	_____	_____
• 1" Polystyrene board insulation	_____	_____
• Full body undercoating	_____	_____
• Center rear brake light	_____	_____
• Ultra vista windows 31% tint w/bottom vent	_____	_____
• Handrail & grabrail @ entrance door	_____	_____
• Carpeted sidewalls to seat rail	_____	_____
• Molded front door panels w/map pockets	_____	_____

	Yes	No
• Dark oak overhead switch console	_____	_____
• Color-coded wiring harness	_____	_____
• Back-up alarm	_____	_____
• A/C System – 25K BTU, tie in w/o heat	_____	_____
• Kubota Key Switch	_____	_____
•		
• Welded 1" x 16 ga steel cage	_____	_____
• Ground effects skirting	_____	_____
• Fiberglass rear cowl	_____	_____
• ¾" Plywood floor	_____	_____
• Running & clearance lights	_____	_____
• 28" Single leaf electric door	_____	_____
• Rear egress window	_____	_____
• Carpeted floor w/ribbed rubber aisle	_____	_____
• Vinyl-covered ceiling & sidewalls	_____	_____
• Overhead storage over cab	_____	_____
• Aircraft-style courtesy light package	_____	_____
• Dash A/C & heat w/aux rear air & heat	_____	_____
• Driver & co-pilot high-back reclining seats w/armrests	_____	_____
• Rear Heater Auxiliary 45K BTU	_____	_____
• Double Side Doors For Lift	_____	_____
• Extra pair of Speakers in Body	_____	_____
• RCA Rubber Floor w/Ribbed Aisle	_____	_____

	Yes	No
• Braun L9171B Lift w/Fast Idle & Interlock	_____	_____
• Sure-Lok Retractor System	_____	_____
• Back-Up Alarm	_____	_____
• Antivandal Grab Rails	_____	_____
• Seat-FW Single Mid-Back Rigid	_____	_____
• Wheel Liners	_____	_____
• Chrome Tailpipe Extension	_____	_____
• Entry assist rail, R.H. Stainless Steel	_____	_____
• ADA Signage	_____	_____
• White Rubber Standee Marker	_____	_____
• Arm-Rest Molded U.S. Arm, Flip-up (per-arm)	_____	_____
• Seat-FW Double Mid-Back Rigid	_____	_____
• Seat Belt, Lap, Retractable 2 Pt. (per pass.)	_____	_____

## **BID SPECIFICATIONS & REQUIREMENTS**

Contained herewith are the minimum specifications to equip one (1) 2007 Turtle Top VanTerra. Bids to be opened June 13, 2007 at 11:00 a.m. in the Allen County Commissioner's Office, 301 North Main Street, Room 303, Lima, OH.

### **GENERAL CONDITIONS:**

The equipment offered shall be standard, new production models of the latest design. Bidders must submit with their bid the latest specifications and advertising literature of the equipment they propose to furnish. Bidders shall also submit with their bid a copy of the warranty to be supplied with the delivered equipment, which warranty will be reviewed for exceptions and limitations. Further, bidders shall provide complete details of their ability to service the apparatus proposed, including the distance and location of any service center.

Bids in excess of \$25,000.00 shall be accompanied by a Bid Bond, Certified Check, Cashier's Check, or money order on a solvent bank or savings and loan association equal to but not in excess of 5% of the bid upon condition that, if the bid is accepted, a contract will be entered into within 10 days which contract shall not be assigned without the prior written approval of the Board of County Commissioners for Allen County.

Pursuant to Ohio Revised Code Section 3517.13, each bid submitted shall be accompanied by an affidavit certifying that the bidder has not made a contribution to the contracting authority in an amount that exceeds the limits provided by law. Failure to submit the required form with the Bid packet will deem the bidder's response to be non-responsive and disqualified from receiving further consideration. Further, each bid submitted shall be accompanied with a Non-Collusive Bidding Certifications.

The equipment herein specified is not specified with the intent to restrict certain suppliers from bidding, but is specified to describe that equipment necessary to meet the needs and job functions of the Allen County Veteran's Office. The Allen County Veteran's Office reserves the right to determine what equipment will best suit the needs of their office. Criteria shall include, but shall not be limited to, bid price, delivery dates, warranty, repair costs and maintenance, parts availability and compliance with specifications.

The intent of these specifications is to describe the minimum acceptable specifications of the above named equipment. Where brand names and model numbers on parts and accessories are called, the assumption is that the named object is generally available to all bidders as a component on his equipment. If the specified component is not available to a particular bidder, then it shall be the responsibility of the bidder to demonstrate that bidder's suggested component is equivalent to the specifications.

In the event of a bidder offering an item or component that does not meet specifications, or is contrary to specifications, then the Allen County Veteran's Office shall make the formal decision as to how the bid shall be awarded.

Delivery times shall be stated in the bid, and in the event that delivery time becomes an important issue in the awarding of a bid, the bidder with the earliest delivery time shall be given extra consideration.

Bidder shall supply one parts book and one operator's manual per unit.

Bidder shall list any variations from, or exceptions to, the conditions and specifications of this bid. The Allen County Veteran's Office and/or the Board of Allen County Commissioners reserves the right to reject any or all bids.

Upon review and awarding of bid, the successful bidder shall provide a standard contract bond insuring bidder's faithful performance of the contract. The bond shall be for one hundred percent (100%) of the contract amount and be issued by a reputable surety that is listed with the Treasury Department of the U.S. Government and has a minimum "A+" superior rating by Best's Surety Rating Guide. Further, after the award of the bid, the successful bidder shall be required to comply with Ohio Revised Code 5719.042 which requires the successful bidder to make a statement regarding any delinquent personal property taxes owed.

The successful bidder shall be given a deadline of sixty (60) days from the execution of the contract with the Board of Allen County Commissioners. Open communication shall be maintained between the winning bidder and the Allen County Veteran's Office with regards to the progress of the project. Should the winning bidder see that the deadline is not going to be met, notification shall be given to the Allen County Veteran's Office 30 days prior to deadline. An extension may be granted if certain circumstances arise and the Allen County Veteran's Office agrees to terms then placed before both parties. Failure to comply with terms and deadlines of the awarded bid shall result in the surrender of the Bid Bond, Certified Check, Cashier's Check or money order on a solvent bank or savings and loan association.

The successful bidder shall agree to be liable for and indemnify, defend and hold harmless the Board of County Commissioners of Allen County and the Allen County Veteran's Office from all claims, suits, judgments or damages arising from the negligence or omissions of the successful bidder and/or sub-contractor providing services. Additionally, the successful bidder shall conform to applicable Ohio statutes and Federal Regulations governing the service under the contract. Further, the successful bidder shall conform to applicable Ohio statutes and Federal Regulations governing services under the contract.

Any bidder shall ensure there will be no discrimination on the basis of race, color, sex, religion, ancestry, national origin or handicap against any person effected under this agreement. Any bidder who submits a proposal must comply with all applicable provisions of the American with Disabilities Act of 1990 (42 U.S.C. 12101 Note).

Any questions regarding these requirements or specifications shall be directed to the Allen County Veteran's Office – Mike Nolte – 419-223-8522.

**BID PROPOSAL FORM**

**2007 TURTLE TOP VAN TERRA**

To be submitted in a sealed envelope properly marked **Van – Veteran’s Office** and submitted to the “Clerk of the Board”, Board of County Commissioners’, Allen County Courthouse, 301 N. Main Street, P.O. Box 1243, Lima, OH 45802 on or before 11:00 a.m., Wednesday, June 13, 2007, at which time they shall be publicly read aloud.

Any bid may be withdrawn prior to the above scheduled time and date for the bid opening or authorized postponement thereof. Any bids received after the scheduled time and date of the bid opening shall not be considered. Additionally, Bidders shall not be permitted to alter their bid after the bid opening. Further, all prices quoted by the bidder in their respective bids must remain unchanged for a period of sixty (60) days after the date of the bid opening.

Each bid in excess of \$25,000 shall be accompanied by an approved Bid Bond, Certified Check, Cashier’s check or money order on a solvent bank or savings and loan association, made payable to the Board Of County Commissioners in an amount equal to five percent (5%) of the bid tendered, as a guarantee that the bidder will, if the award is made, enter into a contract with the Board of County Commissioners’ for the work and sign a contract within 10 days after the awarding of the bid.

One (1) - 2007 Turtle Top VanTerra per the bid specifications of the Allen County Veteran’s Office.

**Vehicle bid:**

Base price                    \$ \_\_\_\_\_

Options - additions       \$ \_\_\_\_\_

Document charge        \$ \_\_\_\_\_

Delivery charge         \$ \_\_\_\_\_

**Total Bid Price         \$ \_\_\_\_\_**

The undersigned hereby offers to enter into a contract with the Allen County Commissioners for the delivery of one (1) 2007 Turtle Top Vanterra.

The proposal amount should include the terms and conditions set forth in the “Specifications & General Conditions”. The Allen County Commissioners agree to submit payment in full to the successful bidder within thirty (30) days of the delivery of said 2007 Turtle Top Vanterra.

Accompanying this proposal is a Proposal Guarantee Bond, Certified Check, Cashier's Check or money order on a solvent bank or savings and loan association to the County of Allen as required by the Specifications and General Conditions. This deposit may be appropriated by the County of Allen, as liquidated damages in the event the undersigned is the successful vendor and fails to execute the Contract or otherwise comply with the Specifications within ten (10) days after notification of the award. If the undersigned be an unsuccessful vendor, it is understood that the proposal guarantee will be returned within ten (10) days after the successful vendor has executed the Contract.

**COMPANY NAME** \_\_\_\_\_

**CONTACT PERSON** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**PHONE** (\_\_\_\_) \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

BID GUARANTY AND CONTRACT BOND

(Section 153.571 Ohio Revised Code)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

(Name and Address)

as Principal, and

(Name of Surety)

as Surety, are hereby held and bound unto hereinafter called the Obligee, in the penal sum of the dollar amount of the bid submitted by the Principal to the Obligee on to undertake the project known as:

2007 Turtle Top Vanterra

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee. In no case shall the penal sum exceed the amount of Dollars (\$ ).

IF THE ABOVE LINE IS LEFT BLANK, THE PENAL SUM WILL BE THE FULL AMOUNT OF THE PRINCIPAL'S BID, INCLUDING ALTERNATES. ALTERNATIVELY, IF COMPLETED, THE AMOUNT STATED MUST NOT BE LESS THAN THE FULL AMOUNT OF THE BID, INCLUDING ALTERNATES, IN DOLLARS AND CENTS. A PERCENTAGE IS NOT ACCEPTABLE. For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH that, whereas the above named Principal has submitted a bid on the above-ref erred-to project;

NOW THEREFORE, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference, not to exceed ten percent of the penalty hereof, between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the vent the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal will pay the Obligee the difference, not to exceed ten percent of the penalty hereof, between the amount specified in the bid, or the costs of printing new contract documents in connection with the resubmission, required advertising, and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal and the Principal, within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this Bond the same as though set forth herein, and

IF THE SAID PRINCIPAL shall well and faithfully perform each and every condition of such contract; and indemnify the Obligee against all damage suffered by failure to perform such

contract according to the provisions thereof and in accordance with the plans, details, specifications, and bills of material therefore; and shall pay all lawful claims of subcontractors, materialmen, and laborers for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

THE SAID SURETY hereby stipulates and agrees that no modifications, omissions, or additions in or to the terms of said contract or in or to the plans and specifications therefor shall in any wise affect the obligations of said Surety on this Bond, and it does hereby waive notice of any such modifications, omissions, or additions to the terms of the contract or to the work or to the specifications.

SIGNED AND SEALED this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

PRINCIPAL:

By:

Title:

SURETY:

SURETY COMPANY ADDRESS:

By:

Attorney-in-Fact

City

State

Zip

SURETY AGENT'S ADDRESS:

Agency Name

Street

City

State

Zip

## **ALTERNATE BID GUARANTY**

(Attach or replace this page with said documents)

**CERTIFICATION OF PERSONAL PROPERTY TAX**

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_ being duly sworn that he / she is the owner or an officer of: \_\_\_\_\_, said company having been awarded a public contract let by competitive bid and that by this statement, says that at this time, neither he nor the corporation is charged with any delinquent personal property taxes on the general tax list of personal property of any county, or that attached is a list of all delinquent taxes charged against the person or corporation.

\_\_\_\_\_, being first duly sworn, deposes and says that this statement made above, concerning delinquent personal property taxes is true.

\_\_\_\_\_  
Notary Public

Ben E. Diepenbrock, being the fiscal officer of Allen County, a political subdivision of the State of Ohio, here certifies the above statement to the county treasurer.

\_\_\_\_\_  
Ben E. Diepenbrock  
Fiscal Officer of Allen County

This certification is in compliance with Section 5719.042 of the Ohio Revised Code, which requires a certification of delinquent personal property by any successful bidder prior to the execution of the contract of a political subdivision and in the event there are any due and unpaid delinquent taxes, a copy of this statement shall be transmitted to the county treasurer within thirty days.

**P.O. #** \_\_\_\_\_

**FORM OF NON-COLLUSION AFFIDAVIT**

State of Ohio        )  
                              ) SS  
County of            )

Proposal Identification: Allen Co Veteran's Office – Turtle Top VanTerra

Contractor

Being first dully sworn, deposes and says that he \_\_\_\_\_(sole owner, a partner, president, secretary, etc.) of \_\_\_\_\_

\_\_\_\_\_ the party making the foregoing proposal that such Proposal is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, or corporation; that such Proposal is genuine and not collusive or sham; that said Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder a false or sham Proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Proposal in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the Bid price of said Bidder or of any other Bidder, or to fix any overhead, profit, or cost element of such Bid price, or that of any other Bidder, or to secure any advantage against the public body awarding the Contract or anyone interested in the proposed Contract; that all statements contained in such Proposal are true; and further, that said Bidder has not, directly or indirectly, submitted his Bid price or any breakdown thereof, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said Bidder in his general business.

Signed:  
Title:

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Notary

Term Expires: \_\_\_\_\_

Seal of Notary

# AGREEMENT

## ALLEN COUNTY VETERAN'S OFFICE 2007 TURTLE TOP VANTERRA

This Agreement, made this \_\_\_\_ day of \_\_\_\_\_, 2007 by \_\_\_\_\_

hereinafter called the "Contractor", and the Board of Allen County Commissioners, hereinafter called the "Owner" .

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will commence and complete the delivery of the **2007 TURTLE TOP VANTERRA**.
2. The Contractor will furnish all of the equipment and other services necessary for the completion of the equipment described in the CONTRACT DOCUMENTS.
3. The Contractor will commence the work required by the CONTRACT DOCUMENTS within ten (10) days after the date specified in the Notice of Award, and to deliver the completed equipment within sixty (60) days. There shall be a \$50.00 per day penalty assessed by the Owner to the Contractor for each day exceeding the time limit set to deliver the completed equipment. The Owner will have the option to waive the penalty depending upon the cause for not completing the work by the date specified.
4. The contractor agrees to perform all of the work described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ \_\_\_\_\_.
5. The term CONTRACT DOCUMENTS means and includes the following
  - a. Legal Notice to Bidders
  - b. Bid Specifications
  - c. Bidder Verification Submitting Requirement
  - d. Certification of Personal Property Tax
  - e. Form of Non-Collusion Affidavit
  - f. Bid Guaranty and Contract Bond
  - g. Alternate Bid Guaranty
  - h. Agreement
  - i. Notice of Award
  - j. Affidavit of Compliance with ORC Section 3517.13
6. The Owner will pay the Contractor within thirty (30) days after receiving final invoice for the contractual bid amount and following delivery and final acceptance of the equipment.
7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

**IN WITNESS WHEREOF** the parties hereto have hereunto set their hands and executed this Contract the day and year first above written.

Witnessed by:

**CONTRACTOR:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

**BOARD OF ALLEN COUNTY COMMISSIONERS**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ALLEN COUNTY VETERAN'S OFFICE**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Approved as to form:

**ALLEN COUNTY PROSECUTOR**

By: \_\_\_\_\_

I hereby certify that the funds necessary to meet the terms and conditions of this Agreement have been lawfully appropriated or authorized or directed for said purpose and is in the Treasury or in the process of collection, to the credit of the fund designated for this purpose, free from any previous or now outstanding obligations or certificates.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

**ALLEN COUNTY AUDITOR**

By: \_\_\_\_\_

P.O. # \_\_\_\_\_

**NOTICE OF AWARD**

To:

Date:

Project Description: ALLEN COUNTY VETERAN’S OFFICE TURTLE TOP VANTERRA

The Owner has considered the BID dated \_\_\_\_\_, 2007 submitted by you for the above described WORK in response to its Advertisement for BIDS and information for Bidders. You are hereby notified that your BID has been accepted for terms in the amount of \$\_\_\_\_\_

If you fail to execute said Agreement within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this \_\_\_ day of \_\_\_\_\_,2007.

Owner:

**BOARD OF ALLEN COUNTY COMMISSIONERS**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged by \_\_\_\_\_

this the \_\_\_ day of \_\_\_\_\_, 2007.

**CONTRACTOR**

By: \_\_\_\_\_

Title: \_\_\_\_\_

## LEGAL NOTICE TO BIDDERS

### Vehicle purchase for Allen County Veteran's Office

Sealed bids will be received by the Board of Allen County Commissioners in the Commissioners' Office, Allen County Courthouse, Lima, Ohio until 11:00 a.m., Wednesday, June 13, 2007 at which time they will be publicly opened and read aloud for the purchase of:

#### One (1) 2007 Turtle Top VanTerra

Bid proposal forms, specifications and general requirements may be obtained from the Allen County Commissioner's Office, 301 N. Main Street, Room 300, Lima, Ohio 45801 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday. The Notice to Bidders and Specifications are also posted on the internet and may be viewed on Allen County's web page at : <http://www.allencountyohio.com>.

All bids will be on the proposal form furnished by the county, and in accordance with specifications and general requirements. The Board of Allen County Commissioners' reserves the right to reject any and all bids and waive any irregularities in favor of the County. Transportation costs shall be considered in the determination of the contract award.

Bids in excess of \$25,000 shall be accompanied by a bid bond, certified check, cashier's check or money order on a solvent bank or savings and loan association equal to but not in excess of 5% of the bid proposal made payable to the Board of Allen County Commissioners.

All bids are to be sealed and addressed to the Clerk, Board of Allen County Commissioners, 301 N. Main Street, P.O. Box 1243, Lima, Ohio 45802 and marked "**VAN – VETERAN'S OFFICE**" on the outside of the envelope.

**BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ALLEN COUNTY, OHIO**

Kelli A. Singhaus  
Clerk of the Board

**\*\*Please advertise May 27, 2007\*\***

**CERTIFICATION REQUIRED PURSUANT TO 3517.13**

**CONTRACTS AWARDED TO INDIVIDUAL, PARTNERSHIP, OTHER UNINCORPORATED BUSINESS, ASSOCIATION (INCLUDING A PROFESSIONAL ASSOCIATION ORGANIZED UNDER CHAPTER 1785), ESTATE, OR TRUST MUST CONTAIN THE FOLLOWING CERTIFICATION:**

Any contract for goods or services costing more than five hundred dollars must contain a certification by the contracting entity (vendor) that all of the following persons are in compliance with 3517.13(I)(1), limiting campaign contributions to the holder of the public office having the ultimate responsibility for the award of the contract:

- THE INDIVIDUAL
- EACH PARTNER OR OWNER OF THE PARTNERSHIP OR UNINCORPORATED BUSINESS
- EACH SHAREHOLDER OF THE ASSOCIATION
- EACH ADMINISTRATOR OF THE ESTATE
- EACH EXECUTOR OF THE ESTATE
- EACH TRUSTEE OF THE TRUST
- EACH SPOUSE OF ANY OF THE PRECEEDING PERSONS
- EACH CHILD SEVEN YEARS TO SEVENTEEN YEARS OF AGE OF ANY OF THE PRECEEDING PERSONS
- ANY COMBINATION OF THE PERSONS LISTED ABOVE

**CONTRACTS AWARDED TO A CORPORATION OR BUSINESS TRUST (EXCEPT A PROFESSIONAL ASSOCIATION ORGANIZED UNDER CHAPTER 1785) MUST CONTAIN THE FOLLOWING CERTIFICATION:**

Any contract for goods or services costing more than five hundred dollars must contain a certification by the contracting entity (vendor) that all of the following persons are in compliance with 3517.13(J)(1), limiting campaign contributions to the holder of the public office having the ultimate responsibility for the award of the contract:

- EACH OWNER OF MORE THAN TWENTY PER CENT OF THE CORPORATION OR BUSINESS TRUST
- EACH SPOUSE OF AN OWNER OF MORE THAN TWENTY PER CENT OF THE CORPORATION OR BUSINESS TRUST
- EACH CHILD SEVEN YEARS TO SEVENTEEN YEARS OF AGE OF AN OWNER OF MORE THAN TWENTY PER CENT OF THE CORPORATION OR BUSINESS TRUST
- ANY COMBINATION OF THE PERSONS LISTED ABOVE

**It is hereby certified that all of the persons listed above are in compliance with section 3517.13(I)(1) or 3517.13(J)(1) of the Ohio Revised Code.**

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE





