

## **MINUTES OF MAY 13, 2008 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 13<sup>th</sup> day of May, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Brian Cheney.

Greg Burkquist led the Pledge of Allegiance.

Commissioner Bassitt moved to accept the minutes of May 1, 2008. Commissioner Sneary seconded the motion. The roll was called and the minutes were accepted unanimously.

### **Action Items:**

#### **Resolution #343-08. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #344-08. *The Board authorized intradepartmental transfers of various departments.***

Jeannie Stahl of MRDD requested the transfer of funds to cover temporary personnel expenses during a medical leave and a maternity leave.

Gina Wurth of Community Support Services requested the transfer of funds to reimburse an excess amount paid by Family Resource Services fund for emergency care.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #345-08. *The Board approves "Then and Now" purchase orders for various departments.***

Both purchase orders were from the Allen County Health Department for child abuse fees of \$6,272.51 and for vital statistic fees in an amount of \$7,185.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #346-08. *The Board approves the vacation of part of Magnolia Street in the Amanda Lakes #4 Subdivision.***

Brad and Kimberly Ridenhour made the vacation request for new construction of a dwelling and property maintenance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved with Reiff abstaining from the vote.

#### **Resolution #347-08. *The Board approves an agreement transfer for contract with SBA Communications Corporation for the lease of land located at 3226 N. Cole Street, Lima, Ohio.***

Communication was received from SBA Communications Corp. concerning the acquisition and eventual transfer of ground agreement with TowerCo. SBA will now acquire the contract and is liable for the elements contained within the agreement.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #348-08. *The Board approves the annexation of land in Marion Twp. into the City of Delphos, Allen County .***

On April 11, 2008 communication was received by the Clerk with reference to the said annexation. The annexation is for 14.6091 acres, more or less, located in Marion Twp. and being annexed into the City of Delphos. Glen Lause was the Agent for the Petitioner or the City of Delphos, Allen County.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Adult Probation Office** – presented the following:

Jim Wyngate requested the authorization of the Board to proceed with the submission of a A.S.O.R.R.C. (Allen County Sex Offender Risk Reduction Court) Grant. The deadline for filing is June 30, 2008 to process the request of \$159,430.70, with a 25% match of \$39,857.67 from the County. Jim mentioned that they request the maximum amount, but usually receives 75% of the grant funding. The current amount requested is approximately \$6,000.00 below the requested amount of last year. The grant would commence January 1, 2009 through December 31, 2009. It is typical to hear a response by the end of October, 2008.

**B. Allen County Engineer's Office** – presented the following:

Dave Louth, Roadway Engineer, requested the Board's approval to award the bid contract for the Liquid Asphalt for Tar and Chip work in the 2008 Road Program. As a result of the two bids submitted, Asphalt Technologies, LLC appears to be the lowest qualified bidder. Asphalt Technologies, LLC bid was \$358,547.73. Dave stated that the Engineer's estimate of price per gallon was \$1.75 and the winning bid came in under that amount with only \$1.562 per gallon.

**C. Allen County Sanitary Engineering Department** – presented the following:

Brad Niemeyer, Assistant Sanitary Engineer, has requested the Board's approval for two contracts with CSX Transportation, Inc. Both contracts are related to the Eastown Road Phase II Project. The first will be for the replacement of a 15" gravity sanitary sewer conduit to run under the railroad tracks. The conduit is a bottleneck, and with new development taking place, is the right time to address the issue. The second contract will be to maintain sewage flow with during the construction of the replacement of the 15" sewer conduit for the Eastown Road Phase II Project. The estimated cost of both projects are \$9,125.00 which is to be paid from the Sanitary Engineering Capital Improvement Fund.

**D. Community Development** – presented the following:

Brad Niemeyer presented the information in place of Bruce Wells, who was out of town. The subject matter concerned the awarding of a contract for the FY'07 Formula, Spencerville Street Improvement Project. Bruce Wells and Jim Myers of Kohli and Kaliher Assoc. Inc. requested the Board to accept the bid of and award a contract to Bluffton Paving, Inc. in the amount of \$71,827.40, with the Village of Spencerville being responsible for any expenditure for the contract that exceeds the \$55,000.00 FY'07 Formula allocation.

**Proclamation:**

**A. Mental Health and Recovery Services Board**

Mike Shoenhofer, Director of Mental Health and Recovery Services Board was presented with a Proclamation from the Board of Commissioners for May being recognized as "Mental Health Month". Mike commented about the aspects of mental health and wellness in relation of school children to senior citizens. In addition, he invited everyone to the Senior Citizens dance next Thursday at the K of C Hall.

**Announcements:** None

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Brian K. Cheney  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt